

Greater Sudbury Watershed Alliance

2012 Annual General Meeting

Living With Lakes Centre

Wednesday, 7 March 2012

6:30pm – 9:00pm

On October 14, 2009, ten Stewardship groups met at the Tom Davies Square in room C-12 for an informal evening to discuss the top three items requiring action as they related to water quality. The end results of that meeting were the formulation of three action items that were attained through consensus within the group. The following spring these three issues were presented to the Lake Improvement Advisory Panel.

In February 2010, our Stewardships went on to present these and other water quality issues to the City Priorities Committee. **Our unified voice as lake and watershed Stewards was beginning to be heard.**

In the fall of 2010, almost a year later many of the same group of watershed stewards formed the Greater Sudbury Watershed Alliance. The group broke off into separate committee's addressing two main issues; one regarding phosphate use in lawn fertilizers, and the second group focused on actions to reduce the invasive Eurasian Milfoil in many of our lakes.

Over a mere 12 months both groups were successful in each of the difficult quests with the following results:

- Implementation April 2012 of By-Law Restricting Use Of Lawn Fertilizers with Phosphorus City wide By-Law and first of its kind in Ontario
- Weevil Project Funding and 3 Year Implementation – to reduce Eurasian Milfoil in a number of lakes. Funding from city \$175,000 and Project Managed by the City of Greater Sudbury with updates to GSWA and Stewardship groups as reports and data are available.

WHERE TO FROM HERE?

The Greater Sudbury Watershed Alliance must be a cohesive and inclusive group to effectively address the many important action items relating to water quality. To this end, the Greater Sudbury Watershed Alliance has decided to bring more structure and governance to our organization. We will begin this process at our first Annual General Meeting to be held on March 7th at the Living With Lakes Centre (Ramsey Lake Road across from Laurentian University main entrance).

Stewardship groups must have completed a Membership Application and paid their dues to qualify for voting. A Lake or River Stewardship Membership costs \$20, which entitles the group to two votes at the GSWA meeting. You are encouraged to purchase your Membership before the 28th of February; however, last minute membership registration will be taken between 6:30 and 7:00 pm on the 7th of March – the meeting will begin promptly at 7:00 pm. You are encouraged to register two names from your group ahead of time for voting and contact purposes. Any number of persons from a Stewardship group can attend, but only the two registered members from each Stewardship group will be entitled to vote. Please mail your registration forms to Lilly Noble at 8 Neptune Ave, Sudbury Ontario P3E 5Z4.

The city's Lake Quality Program records reflect 28 stewardship groups in our region. Therefore if each stewardship group has two representatives attending this and other events, a total of fifty six voting members will become the new driving force behind the new GSWA. Elections will be the key business during this AGM.

Our Facilitator for the evening will be Lilly Noble, and Linda Heron has agreed to be the Nominations Chair.

Prior to this meeting, each Stewardship Group is being asked to nominate persons for the following roles. Note that nominations from the floor will be taken during the meeting as well. Contact Linda Heron via email: linda.heron@rogers.com with your nomination.

- Chairperson
- Vice Chairperson
- Treasurer
- Secretary
- Board Members (possibly 9 persons)

This is a very important meeting as all positions will be filled at this time. Your voice as a Stewardship group will be heard and through the Greater Sudbury Watershed Alliance all voices of our Watershed Stewards will be effective and productive. Please plan to attend or send a representative from your group to this very important event.

Please RSVP your attendance by sending your name, email and phone number to Lilly at globalnilly@persona.ca.

If you have any questions, please contact Lilly at (705) 691-5538.

Attachments

Agenda

Code of Operation of the GSWA

Role Descriptions

Membership Application Form

**2012 Annual General Meeting
Greater Sudbury Watershed Alliance (GSWA)
Agenda
Living With Lakes Centre
Wednesday, 7 March 2012
6:30pm – 9:00pm**

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|------------------------|---|
| 6:30 to 7:00 pm | Registration – Voters must be Registered Members |
| 7:00 to 7:30 pm | Introduction – Lilly Noble <ul style="list-style-type: none">• Review of roles and responsibilities |
| 7:30 to 8:15 pm | Nominations and voting – by Ballot – Linda Heron <ul style="list-style-type: none">• Chair• Vice Chair• Secretary• Treasurer• Board of Directors - up to 9 |
| 8:15 to 9:00 pm | Round Table Discussion led by the New Chair |
| 9:00 pm | Next Meeting |

Code of Operation

- 6.1** The GSWA will demonstrate ethics and values that are consistent with professional conduct.
- 6.2** The GSWA will be inclusive, constructive, transparent, and respectful.
- 6.3** The GSWA will communicate in a clear, accurate, truthful, direct, considerate and compassionate manner.
- 6.4** Individuals may not speak on behalf of the GSWA without permission granted by the Chair.
- 6.5** Members may not distribute internal GSWA documents unless authorized by the Chair.

Roles and Responsibilities

CHAIR:

- a) The Chair may act as spokesperson and liaison with media, government and other organizations. The Chair may appoint one or more spokespersons at his or her discretion.
- b) The Chair shall sign such contracts, documents or instruments in writing as require his or her signature. The Chair shall be the Chief Administrative Officer of the GSWA and shall be responsible to the Board of Directors for the coordination of all affairs of the organization. In all matters affecting the GSWA, the Chair shall be deemed to be an agent of the organization acting under the authority and at the express intention and express direction of the Board of Directors, or any committee thereof, as the case may be.
- c) In addition to any other authority of duties conferred by direction of the Board of Directors, the Chair shall exercise general and active supervision over:
 - i. The selection, employment, supervision and discharge of all employees, subject to ratification of same by the Board of Directors.
 - ii. The preparation and submission of such reports and statements as the Board of Directors may from time to time direct be prepared and submitted to the Board, to any Director or officer of the GSWA, or to any meeting of the members of this Alliance.
 - iii. The preparation of the annual budget for the GSWA showing expected revenues and expenditures; and
 - iv. The execution of such contract, documents or instruments in writing and shall have such other powers and duties as may be assigned by the Board of Directors.

VICE-CHAIR:

The Vice-Chair shall be vested with all the powers and shall perform all duties of the Chair. The Vice-Chair shall sign such contracts, documents or instruments in writing as require his, her or their signature(s) and shall have such other powers and duties as may from time to time be assigned to him, her or them by the Board of Directors.

SECRETARY:

The Secretary shall, when present, act as Secretary of all meetings of Directors and members and shall have charge of the minute books, documents and registers of the GSWA. The Secretary shall sign such contracts, documents or instruments in writing as require his or her signature and shall have such other powers and duties as may from time to time be assigned to him or her by the Board of Directors or as are incident to his or her office. The Secretary shall have a sound understanding of the GSWA Constitution and Bylaws and shall refer to them where appropriate.

TREASURER:

Subject to the provisions of any resolution of the Board of Directors, the Treasurer shall have the care and custody of all the funds and securities of this Alliance and shall deposit the same in the name of the GSWA in such bank or banks or with such depository or depositories as the Board of Directors may direct. The Treasurer shall sign such contracts, documents or instruments in writing as require his or her signature and shall have such other power and duties as may from time to time be assigned to him or her by the Board of Directors or as are incident to his or her office. The Treasurer may require to give such bond for the faithful performance of his or her duties as the Board of Directors in their uncontrolled discretion may require, but no Director shall be liable for failure to require any bond or for the insufficiency of any bond or for any loss by reason of the failure of the GSWA to receive any indemnity thereby provided.

BOARD OF DIRECTORS

- 2.1 NUMBERS:** The GSWA will have a Board of Directors consisting of nine (9) persons who may exercise all powers and do all acts and things as may be exercised except as may be otherwise prohibited by the by-laws, resolution or statute.
- 2.2 QUALIFICATION:** Directors will be eighteen (18) years of age or more and be members in good standing.
- 2.3 ELECTION AND TERM OF OFFICE:**
 - a) The applicants for incorporation shall be the first Directors of the GSWA until their successors are elected or appointed.

- b) Directors are elected by the members in a general meeting on a show of hands unless a poll is demanded, and if a poll is demanded, such election will be by ballot.
- c) In the event of a vacancy on the Board of Directors, such vacancy may, provided there is quorum, be filled by the Directors from among the members if they so choose, otherwise such vacancy may be filled at the next general meeting of members; and any Directors appointed or elected to fill any such vacancy shall hold office for the unexpired term of the Director who caused the vacancy.
- d) The person ceases to be a Director if she or he becomes bankrupt, is found by a court to be mentally incompetent, resigns in writing or ceases to be a member in good standing.
- e) The membership may, by resolution passed by at least two thirds (2/3) of the votes cast at a general meeting duly called in this regard, remove any Director before the expiration of his or her term and may, by majority of the votes cast at such meeting, elect any members in his or her stead for the remainder of the term.
- f) The initial term of office for members of the Board of Directors shall be for a term of three (3) years. Subsequent to the initial term of three (3) years, five (5) of the new Directors shall be elected for a term of three (3) years and six (6) for a term of two (2) years, which thereafter all terms of office will be for a term of two (2) years. The decision to choose which Director shall be eligible for a term of two (2) or three (3) years will be determined by a draw.

2.4 REMUNERATION: The Directors will serve as such without remuneration and no Director will receive any profits from his or her position. A Director may be paid reasonable expenses incurred by him or her in the performance of his or her duties.

Greater Sudbury Watershed Alliance

<https://sites.google.com/site/sudburywatershed/>

Application for Group Membership

Group Membership: \$20

Membership Renewal Date: March 1st

2 Registered Voting Members per Group

Members in good standing receive voting privileges

Please indicate to which Stewardship Group you belong.

Name of Group: _____

Please print name

Mailing Address

Email Address

Phone No.

Date

Signature

Do you have a special interest, concern or expertise?

Are you interested in serving on the Board or a Committee?

Please make cheque payable to Greater Sudbury Watershed Alliance.

Thank you for your support!

Authorization of

GSWA Chair: _____ Date: _____

Paid in full