

Drinking Water Protection Committee
Meeting Notes

Tuesday, 17 April 2018 – 12:00 to 1:00 pm
Zoom Meeting

Present: Richard Witham, David Young, Lilly Noble, Margaret McLaughlin, John Lindsay, Lesley Flowers, Richard Denton, Linda Heron

1. Review of 5 April 2018 Meeting Notes

- Review of Action Items
 - Action items were followed up on – added a few items below.

2. Septic Social - Media – Promotion

- Press Release & Flyer – Linda
 - Flyer went out on Tuesday, 10 April, to all lists – will go out again next Tuesday
 - Press Release is supposed to go out this morning
 - Flyer & PR are posted on our website Blog
- CBC, Sudbury Star, Northern Life – David
 - Posted to CTV website
- Lesley has another commitment and can't attend the Social

Action: David will also post to CBC, Sudbury Star, Northern Life, Channel 10, Kajiji, the CANS, and perhaps post on a local golf course sign.

Action: Linda will arrange to send the press release to the media and the flyer out to all our lists again on Thursday, 26th of April.

3. Snacks & Beverages – David

- Concerned that we don't have enough snacks
- Ordered 100 beverages, deserts for 50
- Legion charges \$3.00/person for snacks
- Consensus was that we likely will have enough deserts – not everyone will eat a desert

Action: David will check with Legion to ask what the deserts are and whether they can be cut into smaller sizes.

4. Contractor Invitations – Pumpers & Installers – Lesley

- Gathered and called all the contractors from the phone book
- One positive response from Pat Taylor Contracting
- Registration: Lesley asked them to register 3 or 4 days ahead of the event
- Not much to set up – likely just business cards
- Lesley will ask them to be at the hall by 6:45

Action: Lesley will notify Linda and David of registrants as soon as possible so David can arrange to have the tables set up.

5. Information Hand-outs – Margaret & Lesley

- Lesley's list of contractors wasn't meant to go out to the public

- Doesn't need to go to the Board for approval – no composed text - just links & contact info
- Margaret created a draft Information Sheet with relevant links to helpful information on Septic Systems
 - Will also include a link to the Protect your Lake Protect your Investment booklet.

Action: Margaret will finalize the draft Information Sheet and send to the Committee to review/provide input. Once complete she will print it and make it available at the Social.

Action: Margaret will bring along a printed copy of the Protect your Lake booklet to show what is available on our website.

6. Equipment

- Richard W will bring the projector
- They have a good screen
- No sound system required
- Flip Chart & Markers were requested by Ed Wierzbicki

Action: John will bring a flip chart, easel and markers.

7. Gift Cards – Lilly

- Lilly has order 3 sweet gale shrubs from Southview Gardens.
- She will purchase 3 gift cards when she picks up the shrubs

Action: Lilly will donate a book as a door prize: Country & Cottage Water Systems, by Max Burns.

8. Master of Ceremonies

- Richard D may be in Toronto
- Richard W will be our MC if Richard D isn't available

9. Road Salt Discussion Survey

- 12 people went on the website but only 7 responded

Action: Linda will send out the survey to the participants again, with a deadline of 24 April to respond.

- After the 24th, Richard W will circulate to the Committee for their information.

10. Water/Wastewater Master Plan

- [Deadline for comments is May 16th – WW Master Plan documentation here](#)
- Committee will review the Environmental Report
- VRS is planning to make a submission – may want to submit joint letter
- Committee will meet in person on 7 May to review and discuss

11. **Next Meeting:** Monday, 7 May 2018, 11:00 am, at the Tap House